

MINUTES of the annual meeting of Landulph Parish Council held on Monday May 18th 2009 at 7.30pm in the Landulph Memorial Hall Annexe, Landulph.

PRESENT - Councillors R Creagh-Osborne (Chairman), Mrs G. Braund, A Butcher, Mrs O Eggleston, G Stevenson and Mrs T West plus the Clerk to the Council C.R.Harris. The Chairman welcomed the newly co-opted Councillor Mrs G Braund who signed the Declaration of Acceptance of office form prior to taking her seat on the Council.

A 15-MINUTE PUBLIC FORUM PRECEDED THE MAIN MEETING.

09/05/1. ELECTION OF CHAIRMAN FOR THE CIVIC YEAR 2009/10

The retiring Chairman Councillor R Creagh-Osborne called for nominations for the post of Chairman for the 2009/10 civic year. Councillor G Stevenson proposed that Councillor A Butcher is elected Chairman. Councillor Mrs T West seconded the proposal. The Chairman called for any other nominations and there being none the motion was put and Councillor A Butcher was duly elected Chairman. Councillor Butcher signed the Declaration of Acceptance of office form.

Councillor Butcher thanked Councillor Creagh-Osborne for his leadership and stewardship of the Council during his term of office.

09/05/2. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillor Mrs R Craddick.

09/05/3. ELECTION OF VICE CHAIRMAN FOR THE CIVIC YEAR 2009/10

The Chairman Councillor A Butcher called for nominations for the post of Vice Chairman for the 2009/10 civic year. Councillor A Butcher proposed that Councillor G Stevenson is elected Vice Chairman. Councillor Mrs O Eggleston seconded the proposal. The Chairman called for any other nominations and there being none the motion was put and Councillor G Stevenson was duly elected Vice Chairman.

09/05/4. APPOINTMENT OF DELEGATES TO OUTSIDE BODIES

Landulph Memorial Committee – Councillor R Creagh-Osborne.

Saltash Road Safety Committee – Councillor G Stevenson

Landulph School Liaison Member – Councillor G Stevenson

Local Footpaths Group – Councillor Mrs G Braund

09/05/5. MINUTES

The minutes of the meeting held on Monday April 20th 2009 and the extra-ordinary meeting held on Monday 11th May 2009 were taken as read, confirmed and signed by the Chairman.

09/05/6. MATTERS ARISING

a) Picnic Benches:-

Pursuant to minute 4(c) Councillor G Stevenson confirmed that the picnic benches had been delivered but was disappointed at the standard of workmanship. Councillor Stevenson expanded on the issues involved. Following further deliberations it was **resolved** that the Clerk would contact the manufacturers and ask for a site meeting with representatives to discuss this matter.

b) Penyoke Playing Field:-

Pursuant to minute 5(j) receipt was reported of a letter from Mrs Wratten. The letter responded to the points requested by this Council and duly noted. Councillor G Stevenson suggested that if the Council decided to allow the field to be reserved then the author of the letter must provide the council with evidence of public liability insurance. During the discussion that followed it was not considered appropriate for the council to grant exclusivity of use, given the public access to the area and beyond to the beach. It was also suggested that to grant exclusivity of use may set a precedent for the future. It was therefore **resolved** that the council would not reserve the area for the wedding party but the group would be welcome to use it as members of the public. The Clerk would inform Mrs Wratten of the Council's decision.

c) Accounts for payment:-

It was reported that the supports to the animals in the playarea had been damaged during the strimming process. It was resolved to write to the contractor to request that more care be taken during the strimming operation.

d) Any Other Business:-

Pursuant to minute 7 Councillor Creagh-Osborne reminded members that the council had agreed to erect a sign and it was ventured that the sign might well be made. It was further noted that the sign was to be made of slate with the name engraved on it. Councillor Creagh-Osborne confirmed that he would contact former Councillor Jane Best to ascertain if progress has been made and report back to the Council.

Pursuant to minute 7 Councillor Mrs O Eggleston asked Councillor Creagh-Osborne if progress had been made on this matter. Councillor Creagh-Osborne would investigate and circulate the relevant email. Councillor Mrs Eggleston stated that it was important local residents had priority on accommodation for rental.

09/05/7. CORRESPONDENCE

7.1 Saltash Gateway CIC - Leaflet.

Noted. Councillor Creagh-Osborne informed the meeting that the scheme is available to all businesses in the PL12 parishes and expanded on details.

7.2 Cornwall Council – Countryside Rambles.

Noted.

7.3 Cornwall Council – Cornwall & Isles of Scilly Shoreline Management Plan Review, Stakeholder Events Planned for April and May 2009.

Noted.

7.4 Caradon CAB – Information Leaflet following merger with Cornwall CAB.

Noted.

7.5 Cornwall Council – Guide to Council Services.

Noted.

7.6 Cornwall Council – Community Networks in East Cornwall.

Noted.

09/05/8. ACCOUNTS FOR PAYMENT –

The following accounts were approved for payment: -

PAYEE	REASON	GROSS	VAT	NETT
D.Carter	Internal Audit	30.00	0.00	30.00
Landulph Memorial Hall	Hall Hire	175.50	0.00	175.50

09/05/9. TO APPOINT A FURTHER BANK SIGNATORY

It was resolved to appoint Councillors A Butcher and Mrs. R Craddick as the bank signatories to join the existing signatories Councillors R Creagh-Osborne and G Stevenson. It was confirmed that to validate a cheque for payment, two signatories from the four nominated were required.

09/05/10. TO RECEIVE THE FINANCIAL ACCOUNTS FOR THE FINANCIAL YEAR 2008/09

The accounts as circulated were received and discussed. The Internal Auditors report (as attached) was also considered. The Council confirmed and resolved that the Clerk was to be paid under the PAYE system that would give a clear audit trail of payments to HMRC. The council would also review the precept system to give a clear methodology on how the precept was arrived at and additionally whilst the fixed asset register was accepted as correct the council would review the assets annually. It was also resolved to write off the office equipment and remove it from the insurance schedule. The Clerk sought clarity on the difference (in excess of 15%) in the receipts and payments schedule. It was confirmed that the additional finances in Open Spaces were as a result of finances being paid from the Parish Projects Group to the Council toward the purchase of picnic benches. The increase in Other Income was as a result of grant assistance received toward the broadband project and also the from the former District Council Community Initiatives Fund. Following this and further discussion it was resolved to confirm the Financial Accounts and Statement of Assurance and the Chairman was authorised to sign the documents.

09/05/11. ANY OTHER BUSINESS –

11.1 It was resolved to contact the Highways department of One Cornwall to ask for repairs to be undertaken on the road between Stockadon and Landulph Cross.

11.2 Councillor G Stevenson reported concerns of horses on footpath 4 in the parish. Councillor Stevenson would contact the owner of the horses to seek a solution but in the event that this approach is fruitless the Clerk is instructed to contact the County Footpaths Officer to seek assistance.

11.3 It was confirmed that the hedges at Highdown are due to be trimmed and the Clerk was asked to contact the contractor accordingly.

09/05/12. DATE OF THE NEXT MEETING

The date of the next meeting was confirmed as Monday 15th June 2009.

PUBLIC FORUM – A 10-minute public forum was held to consider matters discussed at the meeting.

The meeting closed at 8.55 p.m..... Signed